



FRY CLUB JFC SAFEGUARDING RISK ASSESSMENT

EVENT DETAILS	
EVENT:	DATE:
Coaching and competitive matches	Ongoing
CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT NUMBER:	
SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT NUMBER:	
DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS:	
Andrew Glover - 07710 881441	

CLUB POLICIES AND PROCEDURES BEING FOLLOWED	YES	NO
Safeguarding children	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adults at risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social media use	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Use of photograph and filming	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Anti-bullying	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Code of Conduct, including acceptable behaviour	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality, diversity and inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Managing challenging behaviour	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other(s): e.g. parent/carer consent	<input checked="" type="checkbox"/>	<input type="checkbox"/>

VENUE DETAILS (e.g. Club)	
VENUE NAME AND ADDRESS:	
Somerdale Pavilion, Cross Street, Keynsham, Bristol BS31 2FW	
VENUE LEAD CONTACT NAME:	CONTACT NUMBER:
St Monica Trust	0117 986 5787
VENUE GPS CO-ORDINATES:	WIFI ACCESS:
Latitude - 51.423242, Longitude - -2.49616	Yes

EMERGENCY PROCEDURES	
Emergency Action Plan:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Location of nearest defibrillator:	
Name of designated runner to bring defibrillator to incident site:	
Location of any access barrier keys:	N/A
Emergency vehicle access:	Yes
Air ambulance landing station:	Yes

INSURANCE COVER	YES	NO
Personal Accident and Public Liability insurance cover	<input checked="" type="checkbox"/>	<input type="checkbox"/>



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BELOW IS A NON-EXHAUSTIVE LIST OF ISSUES CLUBS MAY WANT TO CONSIDER WHEN PREPARING A RISK ASSESSMENT DURING THE COVID-19 PANDEMIC:

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled ¹ or impairment-specific participants (children and adults)	Risk rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
EXAMPLE Informed written consent to participate.	EXAMPLE Yes, must have parent/ carer consent. Additional risks, e.g. younger age groups – understanding of social distancing is limited.	EXAMPLE Possibly, it depends on the disability or impairment. Discuss with participants to assess this.	EXAMPLE Amber	EXAMPLE Parents/carers to be advised of Covid-19 arrangements prior to consenting for their child to participate. Discuss with adult participants.	EXAMPLE Amber as not been done before. Implement in line with guidance, note impact and review.	EXAMPLE Majority of children managed social distancing, work with relevant parents to reinforce with a handful.
Parents briefed on activity and have given informed written consent to do activity	Younger age groups may not understand social distancing and implications	Depends on the disability or impairment. Discuss with participants to assess	Amber	Advise of Covid-19 arrangements prior to activities and request extra parental supervision	Implement in line with FA guidance, and continually review Green	
Consent to be photographed/filmed	Clustering for pictures or groups taking selfies	Depends on the disability or impairment. Discuss with participants to assess	Amber	Reinforce message of social distancing and remind all of Covid-19 dangers in groups	Implement in line with FA guidance, and continually review Green	
Consent for contact via social media and to have info on/be visible on social media	Sharing of who may be infected or have been infected online	Depends on the disability or impairment. Discuss with participants to assess	Amber	Discuss and reinforce dangers of sharing personal information online	Implement in line with FA guidance, and continually review Green	

¹ Disability is a protected characteristic, under the Equality Act, 2010. Clubs should champion inclusive football activity in line with their equality and/or inclusion policies

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Data Privacy Policy/ Notices updated to cover data handling of attendees to aid NHS Test and Trace	Information being shared or released to the public by accident in Team environments	Depends on the disability or impairment. Discuss with participants to assess	Amber	Training for all personnel handling sensitive data and reminders of duties around GDPR	Implement in line with FA guidance, and continually review Green	
Clear procedures for referring safeguarding concerns and managing allegations against staff	During the Covid period an affected child may not wish to come forward with a concern	Depends on the disability or impairment. Discuss with participants to assess	Amber	Ensure all procedures are clearly available to all in Club and resend reminders to all members	Implement in line with FA guidance, and continually review Green	
Children and parents/ carers given DSO details & how to raise concerns	During the Covid period an affected person may not wish to contact the DSO with a concern	Depends on the disability or impairment. Discuss with participants to assess	Green	Republicise the identity of the Designated Safeguarding Officer to all members	Implement in line with FA guidance, and continually review Green	
EXAMPLE Staffing ratios: - Clearly defined lead and support roles.	EXAMPLE Yes – lead coach and 2nd adult. Brief both on roles and responsibilities.	EXAMPLE Yes – check individual understanding with staff and adult players.	EXAMPLE Red	EXAMPLE Follow Government Covid-19 and FA guidance. Discuss risks and how being managed.	EXAMPLE Green	EXAMPLE Review learning and share across club.
Staffing ratios: <ul style="list-style-type: none"> Defined lead/support roles; Supervision under-18 volunteers. 	Support levels drop due to Covid and children are put at risk	Depends on the disability or impairment. Discuss with participants to assess	Red	Ensure all Teams have enough assistants to support, and offer help from within Club, but cancel event if levels of support drop	Implement in line with FA guidance, and continually review Green	

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Guidance re staff conduct: <ul style="list-style-type: none"> Signed Code of Conduct. Clarity re: acceptable/unacceptable practice. 	Only if staff fail to follow the Code of Conduct	Depends on the disability or impairment. Discuss with participants to assess	Green	Training and support from Club	Implement in line with FA guidance, and continually review Green	
Risk assessments done for anyone carrying out high risk roles/tasks	Only if staff fail to follow safe protocols	Depends on the disability or impairment. Discuss with participants to assess	Green	Training and support from Club	Implement in line with FA guidance, and continually review Green	
Covid-19 protocols briefings shared and practised with committee/volunteers	Only if staff fail to follow safe protocols	Depends on the disability or impairment. Discuss with participants to assess	Green	Training and support from Club	Implement in line with FA guidance, and continually review Green	
Covid-19 protocols briefings done with club members	Only if staff fail to follow safe protocols	Depends on the disability or impairment. Discuss with participants to assess	Green	Training and support from Club	Implement in line with FA guidance, and continually review Green	
Participants trained to do self-screen checks before travelling to session	Only if participants fail to follow safe protocols	Depends on the disability or impairment. Discuss with participants to assess	Amber	Training and support from Club plus message reinforcement	Implement in line with FA guidance, and continually review Green	
Coaches trained to check that self-screen checks have been done and were all negative.	This can be judgmental and human error can apply	Depends on the disability or impairment. Discuss with participants to assess	Red	Training and support from external SME	Implement in line with FA guidance, and continually review Amber	

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EXAMPLE Travel arrangements	EXAMPLE Yes, travel only with household members or your support bubble. Managing groups of parents.	EXAMPLE Yes, travel only with household members. Avoid public transport if possible/or wear a face covering.	EXAMPLE Amber	EXAMPLE Ensure parents/carers and adults are aware of Government guidance re travel.	EXAMPLE Green	EXAMPLE Review after session and share learning.
Travel arrangements	Lack of travel support can lead to some sharing cars outside of their bubble	Depends on the disability or impairment. Discuss with participants to assess	Amber	Clear messaging of travel restrictions in line with Government and FA guidelines	Implement in line with FA guidance, and continually review Green	
Drop off/pick up arrangements e.g.: <ul style="list-style-type: none"> • Accessible parking; • Signage; • Social distancing; • Managing parents. 	Training can finish early or late and lead to confusion and children being left alone or grouping whilst they wait	Depends on the disability or impairment. Discuss with participants to assess	Amber	Clear messaging from Club/Team around all times and reminders of social distance rules	Implement in line with FA guidance, and continually review Green	
Changing/showers: <ul style="list-style-type: none"> • Closed – Covid-19; • Arrive already changed. 	Any arrived unchanged need privacy to change	Depends on the disability or impairment. Discuss with participants to assess	Amber	Safeguarding of child must be paramount and if necessary contact parent to retrieve child	Implement in line with FA guidance, and continually review Green	

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Access to toilets, e.g.: <ul style="list-style-type: none"> Supervision; Hand-washing and/or rub 'washing' facilities; Paper towels and sealed bins or double-bagged¹. 	Risk, especially to the younger children of soiling themselves or infection with no toilets or cross-infection when toilets are finally open	Depends on the disability or impairment. Discuss with participants to assess	Red	Consider postponing sessions until toilets are available then reinforce hygiene message once open	Implement in line with FA guidance, and continually review Green	
EXAMPLE Site boundaries, e.g.: <ul style="list-style-type: none"> Public access; Roads; Location of facilities. 	EXAMPLE Yes, supervision to use toilets/cross roads whilst social distancing.	EXAMPLE Unknown – review with adult players and coaches.	EXAMPLE Red	EXAMPLE Agree and communicate protocols with children & parents.	EXAMPLE Amber	EXAMPLE Review after practice and share learning.
Site boundaries, e.g.: <ul style="list-style-type: none"> Public access; Roads; Location of facilities; Drop-off point and access to pitches/ training areas. 	Danger of metal or plastic materials with Covid bacteria alive 72 hours and child touching as they arrive or depart	Depends on the disability or impairment. Discuss with participants to assess	Amber	Visual check of all access areas and surrounding points and reminders of good hygiene plus hand sanitisers	Implement in line with FA guidance, and continually review Green	

¹ Double bag in line with Government Guidance, if there is concern that someone may have been symptomatic or infected with Covid-19.

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Group size	Younger children may forget Covid training policies within the group	Depends on the disability or impairment. Discuss with participants to assess	Amber	Keep groups small and reinforce message constantly	Implement in line with FA guidance, and continually review Green	
Participant additional needs, e.g.: <ul style="list-style-type: none">• Deaf players (BSL signers);• Blind players;• Wheelchair accessibility;• Learning disability;• Autism;• ADHD;• Pan-disability;• Impairment-specific;• Interpreters where English not spoken.	Equipment required to assist training may have Covid residue either before or during if a player is symptomatic	Depends on the disability or impairment. Discuss with participants to assess	Amber	Clean equipment both before and after as well as regularly during the sessions	Implement in line with FA guidance, and continually review Green	

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EXAMPLE Playing area, e.g.: - Clearly marked to support social distancing.	EXAMPLE Yes, support children to maintain social distancing.	EXAMPLE Yes, support adults to maintain social distancing.	EXAMPLE Amber	EXAMPLE Cones to de-mark zones.	EXAMPLE Green	EXAMPLE Review with players and coaches and share learning.
Playing area, e.g.: • Clearly marked to support social distancing	Younger players may not understand or forget	Depends on the disability or impairment. Discuss with participants to assess	Amber	Continuous positive reinforcement of the message at all times and stop play if needed	Implement in line with FA guidance, and continually review Green	
Register ⁴ of those who pre-book attendance at sessions (to aid NHS Test and Trace if needed)	If new players attend their awareness may not be as good	Depends on the disability or impairment. Discuss with participants to assess	Green	Continuous positive reinforcement of the message at all times and stop play if needed	Implement in line with FA guidance, and continually review Green	
Players own named, e.g.: • Water bottle; • Hand gel; • Sun cream; • Medication.	Younger children may forget which equipment is theirs and pick up any and risk cross contamination	Depends on the disability or impairment. Discuss with participants to assess	Amber	Continuous positive reinforcement of the message at all times and stop play if needed	Implement in line with FA guidance, and continually review Green	
Equipment, e.g.: • Cleaning. • Limit sharing. • Hand hygiene.	Younger players may not understand or forget	Depends on the disability or impairment. Discuss with participants to assess	Amber	Continuous positive reinforcement of the message at all times and stop play if needed	Implement in line with FA guidance, and continually review Green	
Planned activity, e.g.: • Age-appropriate; • Covid-19 – follow Government Guidance re: group size; • Social distancing.	Younger players may not understand or forget	Depends on the disability or impairment. Discuss with participants to assess	Amber	Continuous positive reinforcement of the message at all times and stop play if needed	Implement in line with FA guidance, and continually review Green	

⁴ Data Privacy Policy Notices updated in line with any changes to data handling

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EXAMPLE Relevant medical information in respect of participants.	EXAMPLE Yes, if information is unknown.	EXAMPLE Yes, if information is unknown.	EXAMPLE Red	EXAMPLE Gather info prior to activity; risk assess; agree with relevant parties who needs to know any confidential info and share accordingly.	EXAMPLE Amber	EXAMPLE Review and implement any learning.
Relevant medical information in respect of participants	Yes, if information is unknown	Depends on the disability or impairment. Discuss with participants to assess	Red	Gather info prior, risk assess and agree, with stakeholders and share confidentially as needed	Implement in line with FA guidance, and continually review Green	
Emergency contact numbers for participants	Yes, if information is unknown	Depends on the disability or impairment. Discuss with participants to assess	Red	Gather info prior, risk assess and agree, with stakeholders and share confidentially as needed	Implement in line with FA guidance, and continually review Green	
Self-Health check procedure	Yes, if information is unknown	Depends on the disability or impairment. Discuss with participants to assess	Red	Gather info prior, risk assess and agree, with stakeholders and share confidentially as needed	Implement in line with FA guidance, and continually review Green	
No spitting, e.g.: <ul style="list-style-type: none"> Hygiene protocol; Disciplinary procedures. 	Yes, risk of infection being passed on	Depends on the disability or impairment. Discuss with participants to assess	Amber	Reinforce hygiene and safety message to all members and warn of consequences	Implement in line with FA guidance, and continually review Green	
No chewing gum, e.g.: <ul style="list-style-type: none"> Hygiene protocol; Club disciplinary procedures. 	Yes, risk of infection being passed on	Depends on the disability or impairment. Discuss with participants to assess	Amber	Reinforce hygiene and safety message to all members and warn of consequences	Implement in line with FA guidance, and continually review Green	

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EXAMPLE Managing injuries (see First Aid guidance notes for returning to outdoors competitive grassroots football).	EXAMPLE Yes, member of household to manage unless life- or limb-threatening.	EXAMPLE Yes, member of household to manage unless life- or limb-threatening.	EXAMPLE Red	EXAMPLE Risk assess, discuss scenarios and protocols.	EXAMPLE Amber	EXAMPLE Review and implement any learning.
Managing injuries	If parent has departed, unless injury is serious First aid is delayed	Depends on the disability or impairment. Discuss with participants to assess	Red	Parent requested to stay, find substitute or child cannot train	Implement in line with FA guidance, and continually review Amber	
Access to Personal Protective Equipment (PPE) for First Aiders	If parent has departed, unless injury is serious First aid is delayed	Depends on the disability or impairment. Discuss with participants to assess	Red	Parent requested to stay, find substitute or child cannot train	Implement in line with FA guidance, and continually review Amber	
Managing someone who becomes symptomatic	Until symptoms become visible anyone can catch it	Depends on the disability or impairment. Discuss with participants to assess	Red	Parent requested to stay, find substitute or child cannot train	Implement in line with FA guidance, and continually review Red	
Local medical centres/first aid arrangements	If parent has departed, unless injury is serious First aid is delayed	Depends on the disability or impairment. Discuss with participants to assess	Amber	Parent requested to stay, find substitute or child cannot train	Implement in line with FA guidance, and continually review Green	
Emergency evacuation procedures	If parent has departed, unless injury is serious First aid is delayed	Depends on the disability or impairment. Discuss with participants to assess	Amber	Parent requested to stay, find substitute or child cannot train	Implement in line with FA guidance, and continually review Green	

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FRY CLUB JFC SAFEGUARDING

RISK ASSESSMENT

RISK ASSESSMENT COMPLETED BY:

NAME: Andrew Glover

CLUB ROLE: Welfare Officer

SIGNATURE: *AS Glover*

DATE: 22 / 7 / 2020

NAME: _____

CLUB ROLE: _____

SIGNATURE: _____

DATE: / /

CHECKED BY CLUB COMMITTEE MEMBER:

NAME: Mark Small

CLUB ROLE: Secretary

SIGNATURE: *MS*

DATE: 23 / 7 / 2020

END NOTE:

Clubs are advised to undertake regular risk assessments of the clubs activities, ensuring that each one is named, signed and dated by those completing and approving it. Risk assessments are 'living documents' and should be updated and reviewed regularly and kept in active use to mitigate any new or changing risks. Clubs should undertake specific employee/volunteer risk assessments for anyone undertaking high-risk roles or tasks.



FRY CLUB JFC SAFEGUARDING

RISK ASSESSMENT

HEALTH CHECKS, INJURIES AND ILLNESS

Please refer to medical training and check if a current **Medical Emergency Action Plan (MEAP)** has been written for the event or venue. See also **The FA First Aid Guidance**.

If there is a first aider or other medical personnel present, they should be equipped with the appropriate Personal Protective Equipment (PPE) before treating anyone to protect themselves and others should they need to compromise social distancing guidelines to provide medical assistance during training or matches. They should have updated themselves on any changes in first aid procedure that will be required as a result of the pandemic. This should be obtained from their training organisation or from Resuscitation Council guidance.

1. HEALTH CHECKS AND INSURANCE

Before travelling to the session

Clubs should request that each participant undertakes the following self-screen check list before travelling to a training session or other football activity. If they answer 'yes' to any one of them they should not travel to the training session and follow all applicable Government Guidance (e.g. call NHS 111). It is important to remember some people can pass on the virus before they develop symptoms, or never have symptoms despite being infectious. Despite everyone's best efforts, these cannot be screened out of training.

Each participant should self-screen prior to arrival at training to ensure they do not have any of the following symptoms (confirmed by a parent for those under age 18), as these are potential indicators of Covid-19 infection.	Check negative	Check positive
A high temperature (above 37.8°C) <ul style="list-style-type: none">Some clubs may include on-site temperature checking of participants as part of their SOP, this is more relevant to clubs who employ medical staff.	<input type="checkbox"/>	<input type="checkbox"/>
A new continuous cough.	<input type="checkbox"/>	<input type="checkbox"/>
Shortness of breath.	<input type="checkbox"/>	<input type="checkbox"/>
A sore throat.	<input type="checkbox"/>	<input type="checkbox"/>
Loss of or change in normal sense of taste or smell.	<input type="checkbox"/>	<input type="checkbox"/>
Feeling generally unwell.	<input type="checkbox"/>	<input type="checkbox"/>
Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous two weeks.	<input type="checkbox"/>	<input type="checkbox"/>